

Riddlewood Swim Club

P.O. Box 274, Lima PA 19037

610.566.9834

www.riddlewoodswimclub.com

E-mail: riddlewoodsc@yahoo.com

2008 Pool Rental Guidelines

NO EVENT IS OFFICIALLY SCHEDULED UNTIL APPROVED BY THE RIDDLEWOOD SWIM CLUB BOARD OF DIRECTORS AND ALL CONTRACTS AND PAYMENTS HAVE BEEN RECEIVED AT RIDDLEWOOD SWIM CLUB.

POOL RENTAL GUIDELINES AND PROCEDURES

1. All events must be approved by the RSC Manager. Riddlewood Swim Club reserves the right to deny rental to any group or function on the basis of inappropriate use.
2. Payments and deposits must be made at least one week before the event or the event will be cancelled.
Evening party: 8pm to 11:30pm. Pool should be cleaned-up and ready for closure by midnight; Members: \$200.00; Non-members: \$250.00. \$50.00 deposit required to hold date. Balance due one week prior to event.
Daytime Party: Two tables will be reserved for a two hour time frame for any daytime party; \$25.00 plus guest fees (\$5.00 for each child guest and \$8.00 for each adult guest); \$25.00 deposit required to hold date. Balance due day of party.
3. Rentals cancelled less than seven days prior to the event will forfeit deposit.
4. In the event of bad weather the day of the event, you must call 610.566.9834 and speak directly to the RSC Manager or Head Lifeguard on Duty. Lifeguards will arrive at the pool rain or shine unless notified by the RSC Manager or Head Lifeguard on duty. No refunds will be granted if we are not notified 3 hours PRIOR to rental start time on the day of your event.
5. Pool rentals at Riddlewood Swim Club include use of the Pool, the kitchen, ping-pong table and grill.
6. Two guards will be on duty for an evening party. They will guard the pool, help you carry items, help with clean-up, help clean-up trash and assist with kitchen, grill etc. Please tip the guards at the end of the party.
7. NO GLASS BOTTLES ARE ALLOWED ON PROPERTY.
8. All Pool Safety Rules will apply to rentals.
9. The lifeguard crew will be at the pool 15 minutes before and after the event.
10. Each group must provide one adult for each eight children.
11. The renting organization, and specifically the Renter, is responsible for all clean up.
12. The person signing the Rental Contract (Renter) is responsible for the group. Any damages to RSC property are the responsibility of the Renter.
13. If rental party exceeds contracted time an additional fee of \$25.00 will be charged.
14. The renter and its attendees shall hold harmless Riddlewood Swim Club. Riddlewood Swim Club shall not be liable for any damages or injury to any persons or property caused by or resulting from any condition existing at Riddlewood Swim Club or resulting from any other cause or occurrence associated with the use of Riddlewood Swim Club.
15. The Renter hereby assumes and bears the entire risk for damage to Riddlewood Swim Club or any other equipment of RSC resulting from any cause whatsoever during the term of this Reservation Agreement. In the event of any loss, RSC will repair or cause to be repaired any damage to Riddlewood Swim Club at the sole expense of the User.

By signing this contract you, the renter understands and agrees to the above guidelines and procedures.

Name of Group or Organization Name of Contact Person _____

Signature _____ Date _____

Address _____ City _____ State _____ ZIP _____

Home Phone _____ Cell Phone _____

Email _____

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Riddlewood Swim Club Rental Agreement User Information (please fill in all blanks)		
Date Request Submitted:	Staff Initials:	
Group or Association:		
Responsible Party:		
Mailing Address:		
Home Phone:	Cell Phone:	
Date(s) Requesting:	Begin Time:	End Time:
Number of Participants Anticipated:	Approximate Age of Participants:	

Riddlewood Swim Club Rental Fee Calculations RSC Members				
Daytime Party Fee: \$25.00				
Deposit				= \$25.00
Adult Guests	X	\$8.00	=	
Child Guests	X	\$5.00	=	
Total			=	

Riddlewood Swim Club Rental Fee Calculations RSC Members				
Evening Party Fee: \$200.00				
Deposit				= \$ 50.00
Balance Due			=	\$150.00
Total			=	\$200.00

Riddlewood Swim Club Rental Fee Calculations Non-Members				
Evening Party Fee: \$250.00				
Deposit				= \$ 50.00
Balance Due			=	\$200.00
Total			=	\$250.00

Mail completed agreement to:

Riddlewood Swim Club
Po Box 274
Lenni PA 19037

Or drop off at RSC Office.

Before signing this document, verify that the content you are signing is correct.

Signature of Renter _____ Date _____

Signature of RSC Board Member _____ Date _____

Deposit Received	Amount:	Date:	Cash or Check #:	RSC Manager/Board Member Signature
Balance Received	Amount:	Date:	Cash or Check #:	RSC Manager/Board Member Signature