

Riddlewood Swim Club

P.O. Box 274, Lima PA 19037 610-566-9834
www.riddlewoodswimclub.com E-mail: riddlewoodsc@gmail.com

Pool Rental Guidelines

NO EVENT IS OFFICIALLY SCHEDULED UNTIL APPROVED BY THE RIDDLEWOOD SWIM CLUB BOARD OF DIRECTORS AND ALL CONTRACTS AND PAYMENTS HAVE BEEN RECEIVED AT RIDDLEWOOD SWIM CLUB (hereinafter referred to as "RSC").

POOL RENTAL GUIDELINES AND PROCEDURES

1. All events must be approved by the RSC Manager. RSC reserves the right to deny rental to any group or function on the basis of inappropriate use.
2. Payments and deposits must be made at least one week before the event or the event will be canceled.
Evening party: 8pm to 11:30pm. Pool should be cleaned-up and ready for closure by midnight;
Members: \$350 for up to 40 guests. \$10 for each additional guest to cover additional lifeguard coverage
Non-members (requires a member "sponsor"): \$450 - same guest limit / additional fee as above.
\$50.00 deposit required to hold date. Balance due one week prior to event. Note: music / speaker volume for evening parties is controlled by the lifeguard to ensure we do not exceed appropriate limits.
Daytime Party: Two tables will be reserved for a two hour time frame* for any daytime party;
Members: \$40.00 plus guest fees (\$8.00 for each guest 12 years and under and \$10.00 for each guest over 12 years of age); \$25 deposit required to hold date.
Non-members: \$100 plus guest fees (\$10 for each guest 12 years and under and \$12.00 for each guest over 12 years of age); \$50 deposit required to hold date. Birthdays child & 1 adult guest are free. *Additional \$20 per hour
3. Rentals cancelled less than seven days prior to the event will forfeit deposit.
4. In the event of bad weather the day of the event, you must email us AND call 610-566-9834 to speak directly to the RSC Manager or Lifeguard on Duty. Lifeguards will arrive at the pool rain or shine unless notified by the RSC Manager. No refunds will be granted unless we are notified 3 hours PRIOR to rental start time.
5. Rentals at RSC include use of the pool, the kitchen, and grill.
6. Two guards will be on duty for an evening party. They will guard the pool, help you carry items, help clean-up trash and assist with kitchen and grill questions. Please tip the guards at the end of the party.
7. NO GLASS BOTTLES ARE ALLOWED ON PROPERTY.
8. All Pool Safety Rules will apply to rentals.
9. The lifeguard crew will be at the pool 15 minutes before and after the event.
10. Each group must provide one adult for each eight children.
11. The renting organization, and specifically the Renter, is responsible for all clean up.
12. If Non-Member daytime rental party exceeds contracted time an additional fee of \$1/minute will be charged.
13. The renter and its attendees shall hold harmless RSC. RSC shall not be liable for any damages or injury to any persons or property caused by or resulting from any condition existing at RSC or resulting from any other cause or occurrence associated with the use of RSC.
14. The person signing the Rental Contract (Renter) is responsible for the group. The Renter hereby assumes and bears the entire risk for damage to RSC or any other equipment of RSC resulting from any cause whatsoever during the term of this Reservation Agreement. In the event of any loss, RSC will repair or cause to be repaired any damage to RSC at the sole expense of the Renter.

By signing this contract you, the renter understands and agrees to the above guidelines and procedures.

Name of Group or Organization Name of Contact Person _____

Signature _____ Date _____

Address _____ City _____ State _____ ZIP _____

Home Phone _____ Cell Phone _____

Email _____

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Pool Rental Guidelines

Riddlewood Swim Club Rental Agreement User Information (please fill in all blanks)			
Date Request Submitted:		Staff Initials:	
Group or Association:			
Responsible Party:			
Mailing Address:			
Home Phone:		Cell Phone:	
Date(s) Requesting:		Begin Time:	End Time:
Number of Participants Anticipated:		Approximate Age Range of Participants:	

RSC DAYTIME Rental Fee Calculations RSC Members				
Base fee:			=	\$40.00
Guests over 12		X \$10.00	=	
Guests 12 & under		X \$8.00	=	
Total			=	

RSC EVENING Rental Fee Calculations Members				
Base fee:			=	\$ 350.00
Additional guests		X \$10.00	=	
Total			=	

RSC DAYTIME Rental Fee Calculations Non-Members				
Base fee			=	\$100.00
Guests over 12		X \$1200	=	
Guests 12 & under		X \$10.00	=	
Total			=	

RSC EVENING Rental Fee Calculations Non-Members				
Base fee:			=	\$ 450.00
Additional guests		X \$10.00	=	
Total			=	

Email completed agreement to RiddlewoodSC@gmail.com OR mail completed form to Riddlewood Swim Club Po Box 274 Lima PA 19037. Mail a deposit check to the mailing address - check must arrive within one week of event date to reserve event. Please verify that the content you are signing is correct before signing.

Signature of Renter _____ Date _____

Signature of RSC Board Member _____ Date _____

Deposit Received	Amount:	Date:	Cash or Check #:	RSC Manager/Board Member Signature
Balance Received	Amount:	Date:	Cash or Check #:	RSC Manager/Board Member Signature